

**GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS  
MINUTES OF REGULAR MEETING  
APRIL 15, 2005**

A Meeting of the Georgia Board of Examiners of Licensed Dietitians was held on April 15, 2005 at 10:00 at 237 Coliseum Drive, Macon, Georgia.

**The following members were present:**

Lula Hutchinson, RD, LD, Chair  
Tracey Neely, MS, RD, LD, Vice Chair  
Joan Fischer, PhD, RD, LD  
Nancy Walters, MMSc, RD, LD  
Deedee Williams, Consumer Member

**Absent:**

Jessie Wright, MS, LD, RD, Cognizant

**Others Present:**

Jacqueline A. Hightower, Executive Director, Yvonne LeSane, Board Secretary, Serena Gadson, Applications Specialist and Ellen Jurgens, GDA Liaison

Ms. Hutchinson established a quorum of the Board and called the meeting to order at 10:15 a.m.

The Board reviewed and revised the Agenda.

Ms. Walters moved and Ms. Williams seconded and the Board voted to approve the Minutes of February 11, 2005.

**Ms. Neely moved and Dr. Fischer seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k)(1)(2), 43-1-19(h)(2)&(4), §43-1-2(k)(4) and 50-14-2(1) and to deliberate on Applications, receive information from Cognizant Report and the Attorney General's Report. Voting in favor of the motion were those present who included Board members Walters, Fischer, Neely, Williams and Hutchinson. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

**Correspondence:** The board reviewed correspondence and discussed the following items of interest:

**Ann C. Whitaker, RD, LD, CDE, Kaiser Permanente:** Can Licensed Dietitians order lab tests?

**Board response:** The Board is considering a rule revision. Please refer to the law and rules.

**Holly Hostetter, RD, LD, CDE:** Can a Registered Dietitian practice on-line with a Georgia patient?

**Board response:** All practice must meet Georgia laws.

**American Dietetic Association (ADA):** Ms. Fischer discussed the Dietetics Education Task Force Report and Recommendations.

**Board response:** The Board agreed to forward a letter to Kathleen Zellman pertaining to the ADA Education Task Force on Dietetic Education and to submit individual responses.

**Meeting Dates:**

The Board agreed to hold a Board meeting on June 10, 2005 in lieu of a conference call.

**Policy: Amnesty for Unlicensed Practice:**

Ms. Neely moved and Ms. Walters seconded and the Board voted to adopt the following:

Individuals practicing dietetics in the state of Georgia must hold a license issued by the Georgia Board of Examiners of Licensed Dietitians. This includes individuals who provide the integration and application for compensation of principles derived from the sciences of nutrition, biochemistry, food, physiology, management, and behavioral and social sciences to achieve and maintain client health through the provision of nutrition care services, which shall include:

(A) Assessing the nutritional needs of individuals and groups based upon appropriate biochemical, anthropometric, physical, and dietary data to determine nutrient needs and recommend appropriate intake including enteral and parenteral nutrition;

(B) Establishing priorities, goals, and objectives which meet nutritional needs and are consistent with available resources;

(C) Providing dietetic nutrition counseling by advising and assisting individuals or groups on appropriate nutritional intake by integrating information from the nutritional assessment with information on food and other sources of nutrients and meal preparation consistent with cultural background and socioeconomic status;

(D) Developing, implementing, and managing nutrition care delivery systems; and

(E) Evaluating, making changes in, and maintaining standards of quality in food and nutrition care services.

As used in this chapter, the terms 'dietetic practice,' 'dietetics,' and 'medical nutrition therapy' are interchangeable.

Individuals carrying out these functions WITHOUT A LICENSE ISSUED BY THE BOARD may be engaged in unlicensed practice. Unlicensed practice is a violation of the laws, which governs the practice of dietitians. See O.C.G.A. Sec. 43-11A-16. You must immediately cease the unlicensed practice of dietetics and immediately submit an application for licensure. Applications for licensure which are received by July 31, 2005 will be considered by the board for licensure without disciplinary action for the unlicensed practice of dietetics. Applications are available at the board's website. For further questions call 478/207-1620.

**Ellen Jurgens, Georgia Dietetic Association (GDA) Liaison Report:**

Ms. Jurgens, Liaison, presented a brief informational report.

**Executive Director's Report:**

Ms. Hightower discussed the following items of interest:

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- Rule 157-5-.02, .03;
- Fiscal Year 2004 Budget Information
- House Bill 166 and Senate Bill 258
- Late Renewal Period: The board agreed to review rules for a late renewal period at its next meeting.

### **Proposed Rule 157-5-.02, 157-5-.03**

Ms. Walters moved and Dr. Fischer seconded and the Board voted to post the Notice of Intent to Adopt the proposed rule changes to 157-5-.02 and 157-5-.03 for no less than 30 days prior to June 10, 2005, the date the Board intends to adopt the proposed rule changes.

Ms. Walters moved and Dr. Fischer seconded and the Board voted that the formulation and adoption of these rules do not impose regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-11A-7.

Ms. Walters moved and Dr. Fischer seconded and the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. 43-11A-7 to adopt or implement differing actions for businesses as listed at O.C.G.A. §50-13-4(3)(A), (B), (C) and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, owned and operated and dominant in the field of Dietetics.

Ms. Walters moved and Dr. Fischer seconded and the Board voted to hold a hearing June 10, 2005, 10:15 a.m. at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, GA 31217 to receive public input regarding the proposed rule changes.

### **SYNOPSIS OF PROPOSED REVISIONS TO THE GEORGIA BOARD OF EXAMINERS OF LICENSED DIETITIANS RULES Chapter 157-5-.02 Documentation Requirements and 157-5-.03 Acceptable Continuing Professional Education**

Chapter 157-5-.02, Continuing Professional Education is repealed and a new chapter of the same number and name is proposed for adoption. Typographical and grammatical errors are corrected.

Main Features: Continuing professional education requirements have been adapted to delete conflicts with Commission on Dietetic Registration five year continuing professional education requirements.

### **DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULES FOR 157-5-.02 DOCUMENTATION REQUIREMENTS.**

#### **157-5-.02(2)(b) Documentation Requirements.**

(b) Certificate of attendance including date of event, number of contact hours and a program agenda; or description of the course; or

**Acceptable Continuing Professional Education  
157-5-.03(2)**

(l) A maximum of twenty (20) continuing professional education units per biennium may be approved for conducting dietetics-related research as a sole or co-investigator. The investigator must participate substantially in the design of the work, analysis of data as well as writing of the report. This does not include research conducted to fulfill academic requirements, which receives continuing professional education units under academic coursework, or conducting literature reviews which are included under professional reading.

1. A sole investigator, who alone develops the study concept and design, conducts the analysis and writes the report will receive twenty (20) continuing professional education units. A co-investigator, who participates substantially in development of the study concept and design, the analysis of data and writing of the report, will receive ten (10) continuing professional education units.

2. A final report to federal, state or other grant providing organization, or a letter verifying acceptance for publication in a peer-reviewed journal, or a copy of published journal article in a peer-reviewed journal, or a letter verifying acceptance of research at a peer-reviewed professional association conference is required.

(m) A maximum of thirty (30) continuing professional education units per biennium may be approved/accrued for Residency and Fellowship Programs. Programs require completion of a dietetics-related, post-baccalaureate-level residency or fellowship activity with a minimum of thirty (30) contact hours. The program must meet all the following criteria: post-baccalaureate-level, dietetics-related, formalized/structured experiences, and sponsored by a US regionally accredited college or university or an institution accredited/approved by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) or NCQA.

1. Completion of the program provides thirty (30) continuing professional education units.

2. The name of the program, address, phone number, and email address or fax number of the provider along with a certificate of completion, including date completed and number of CPEU's are required for documentation.

~~(m)~~ (n) A maximum of twenty (20) continuing professional education units per biennium may be approved/accrued for Sponsored Independent Learning activities. The individualized learning activity must be planned, carried out by the learner and it must be dietetics-related. The learner contracts with an individual, who is an expert in a particular area, using the Sponsored Learning Contract available from ADA.

1. One (1) continuing professional education unit is equivalent to two (2) hours spent on this activity.

2. The sponsored independent learning contract with original signatures, including date completed and number of CPEU's is required for documentation.

~~(n)~~ (o) A maximum of twenty (20) continuing professional education units per biennium may be approved/accrued for Study Groups. The study group must be preplanned, provide for group participation, include 3 or more professionals, and include an in-depth study of a specific, dietetics-related topic.

1. One (1) continuing professional education unit is equivalent to one (1) contact hour.

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2. A certificate of attendance/completion including date completed and number of CPEU's or CPE agenda/outline (with objectives, date, timeline, coordinator) along with the name, address, phone number, and email address or fax number of the coordinator is required for documentation.

~~(p)~~(p) A maximum of thirty (30) continuing professional education units per biennium may be approved/accrued for earning a certification/recertification as approved by ADA-CDR. For approval, the certification/recertification program must be dietetics-related. It must require that candidates meet eligibility requirements, pass an examination to become certified initially, and require certificants to pass an examination for recertification in order to remain certified.

1. Completion of a certification/recertification provides 30 continuing professional education units.

2. The name, address, phone number, and email address or fax number of the provider and copy of the document verifying date of issue and duration of the certification including number of CPEU's are required for documentation.

~~(p)~~(q) A maximum of thirty (30) continuing professional education units per biennium may be approved/accrued for Pre-approved Self-Study. ADA-CDR pre-approved self-study programs and self-study programs offered by CDR Accredited Program Providers are acceptable. They may be audio-based, computer-based, printed, video-based, DVD-based, CD-based, or Web-based.

1. All self-study programs must meet ADA-CDR defined content, address a single topic in depth, periodicals must be preapproved, emphasis of the program must be on relevant content, must have a minimum of 1 contact hour that is verified, and there must be a professionally developed test at the end.

2. For most programs, one (1) continuing professional education unit is equivalent to one (1) contact hour.

3. A certificate of attendance/completion including date completed and number of CPEU's or CPE agenda/outline (with objectives, date, timeline, provider) is required for documentation.

Authority O.C.G.A. §§43-11A-7

**EXACT COPY OF PROPOSED RULES  
RULES  
OF  
GEORGIA BOARD OF EXAMINERS OF  
LICENSED DIETITIANS**

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Authority O.C.G.A. §§43-11A-7

### **Probation Report:**

**Amy Renee Jewell:** No action.

### **Education Committee Meeting:**

Attendees: Joan Fischer, Committee Chair, Nancy Walters and Ellen Jurgens, Liaison discussed the following:

A short discussion was held about the outline that has been prepared for a presentation about licensing requirements. The power point presentation, when finished, will be sent to undergraduate and dietetic internship program directors in the state, and will be available to new dietitians who might enter Georgia after attending out of state dietetic internship programs. This educational initiative will be a joint effort between the board and the Georgia Dietetic Association.

The members discussed recommendations for change in the education of dietitians that was proposed by an American Dietetic Association (ADA) Education Task Force in Winter, 2005. Members reviewed the document to determine whether the recommendations, if approved by the House of Delegates of the ADA, would have an impact on the licensing law. Comment on the proposed recommendations was drafted for review by the full board. This comment was submitted to Kathleen Zelman, Georgia delegate to the ADA House of Delegates.

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**Rules Committee Meeting:**

Attendees: Tracey Neely, Committee Chair, Lula Hutchinson and Deedee Williams discussed the following:

Possible rules changes given some of the written requests for information we recently received from an RD working for Kaiser Permanente and other dietitians seeking scope of practice information. The rules committee will draft a proposed revision to the code of conduct rule to address procurement of tests needed to make nutritional status determinations and assessments. The committee is also working to define terms such as Diet Tech, Diet Aid and Cert Dietary Manager. Tracey Neely will develop a draft of definitions for the dietetic technician and dietary manager, based on committee discussion, her research and present to the Rules Committee. These changes are not designed to eliminate employment for those individuals who have these employment titles, but they provide definitions for those who fall under the "exemption". We will also define Nutrition Services and those differing from Dietetic Practice etc. Tracey will draft a document for the committee to work on at the June committee session.

**Applications:**

Ms. Neely moved and Ms. Fischer seconded and the Board voted to take the following action on applications for licensure by examination:

**Carlos Dees:** Approve

Ms. Neely moved and Ms. Fischer seconded and the Board voted to take the following action on applications for licensure by registration with the Commission for Dietetic Registration:

**Emily D. Robinson:** Approve

**Ms. Walters moved and Ms. Neely seconded and the Board voted to approve applications for licensure determined to have met licensure requirements as follows:**

<b>License No.</b>	<b>Name</b>	<b>Obtained By</b>	<b>Issue Date</b>
LD002829	Dunaway, Karin Maureen	Registered	2/9/2005
LD002830	Moore, Patricia Sams	Registered	2/9/2005
LD002831	Cook, Christina Hadden	Registered	2/9/2005
LD002832	Baughman, Bethann Chorian	Registered	2/21/2005
LD002833	Foust, John Edward	Registered	2/21/2005
LD002834	Moore, Stephanie Alice	Registered	2/21/2005
LD002835	Schmidt, Pamela J.	Registered	2/21/2005
LD002836	Graham, Teresa Terrell	Examination	2/21/2005
LD002837	Wallace, Heather Raye	Registered	2/21/2005
LD002838	Owings, Ashley Moore	Examination	2/24/2005
LD002839	Adams, Michelle	Registered	2/24/2005
LD002840	Delos Reyes, Jessica E.	Registered	2/24/2005
LD002841	Zombek, Jessica G.	Examination	3/8/2005
LD002842	Hearne, Aoife Mary	Registered	3/8/2005



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LD002843	Nastold, Julie Lynn	Registered	3/23/2005
LD002844	Cox, Elizabeth Ann	Registered	3/23/2005
LD002845	Giorio, Maureen Rose	Registered	3/23/2005
LD002846	McCarstle, Natalie Lynn	Registered	3/23/2005
LD002847	Williamson, Nathalie A.	Registered	3/23/2005
LD002848	Smyth, Christine Sundbeck	Registered	3/23/2005
LD002849	Goudeau, Cynthia Harris	Examination	3/23/2005
LD002850	Wilson, Diane Marie	Examination	3/23/2005
LD002851	Swint, Barbara Darlene	Endorsement	3/23/2005
LD002852	Kayser, Elise Elizabeth	Examination	3/23/2005
LD002853	Jewell, Amy Renee	Registered	3/23/2005
LD002854	Joiner, Catherine Rebecca	Examination	3/23/2005
LD002855	Mack, Jessica Denise	Endorsement	3/29/2005

**Ms. Walters moved and Ms. Neely seconded and the Board voted to approve applications for restoration determined to have met licensure requirements as follows:**

<b>License No.</b>	<b>Name</b>	<b>Issue Date</b>
LD001959	Young, Elizabeth Marie	3/24/2005

**Ms. Walters moved and Ms. Neely seconded and the Board voted to approve applications for provisional licensure determined to have met requirements as follows:**

<b>Name</b>	<b>Issue Date</b>
Owings, Ashley Moore	2/9/2005
Chandler, Shilesa Latrice	2/9/2005
McCant, Kenya Latrice	2/11/2005
Bertucci, Susan Marie	2/21/2005
Moody, Tamara Layana	2/21/2005
Joiner, Catherine Rebecca	2/21/2005
Cooper, Annie R.	2/24/2005
Redrick, Natasha R.	3/8/2005
Carner, Clarice K.	3/8/2005

**Ms. Walters moved and Ms. Williams seconded and the Board voted to adjourn at 3:10 p.m.**

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Lula Hutchinson, Chair

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Mollie L. Fleeman, Division Director  
Professional Licensing Boards Division

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Recorded by

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Jacqueline Hightower, Executive Director  
Professional Licensing Boards Division